


MEMORANDUM

DATE: November 12, 2008

TO: Faculty

FROM: Mary Ann Swain, Provost and Vice President for Academic Affairs 

SUBJECT: Academic Year Obligation and Semester Obligations 2009-2010

To assist those of you who plan to teach, conduct research or engage in other professional activities during the summer months, and for those of you who hold or are planning to apply for outside sponsored grants, I am providing information on the duration of the 2009-2010 academic year.

The official academic year obligation for 2009-2010 begins on August 21, 2009 and ends close of business May 19, 2010. The fall semester obligation runs from August 21, 2009 to close of business January 7, 2010. The spring semester obligation begins January 8, 2010 and ends close of business May 20, 2010.

During these periods, all members of the faculty are expected to be available for such service as may be dictated by their University obligations, department assignments, or program responsibilities.

The 2009 summer period available for summer teaching, research, and other professional activities will extend from May 21, 2009, through close of business August 20, 2009, for a total of 66 working days.

xc: President DeFleur
Vice Presidents, Deans and Directors
Vice Provosts
B. Jenson
P. Parker
D. Saunders
J. Schultz
K. Vasek
S. Woolever