

MEMORANDUM

DATE: July 21, 2009

TO: Faculty

FROM: Mary Ann Swain, Provost and Vice President for Academic Affairs



SUBJECT: Academic Year Obligation and Semester Obligations 2010-2011

To assist those of you who plan to teach, conduct research or engage in other professional activities during the summer months, and for those of you who hold or are planning to apply for outside sponsored grants, I am providing information on the duration of the 2010-2011 academic year.

The official academic year obligation for 2010-2011 begins on August 26, 2010 and ends close of business May 25, 2011. The fall semester obligation runs from August 26, 2010 to close of business January 6, 2011. The spring semester obligation begins January 7, 2011 and ends close of business May 25, 2011.

During these periods, all members of the faculty are expected to be available for such service as may be dictated by their University obligations, department assignments, or program responsibilities.

The 2010 summer period available for summer teaching, research, and other professional activities will extend from May 20, 2010 through close of business August 25, 2010, for a total of 69 working days.

xc: President DeFleur
Vice Presidents, Deans and Directors
Vice Provosts
B. Jenson
P. Parker
D. Saunders
J. Schultz
K. Vasek
S. Woolever