


MEMORANDUM

DATE: November 17, 2011

TO: Faculty

FROM: Jean-Pierre Mileur, Interim Provost and Vice President for Academic Affairs 

SUBJECT: Academic Year Obligation and Semester Obligations 2012-2013

To assist those of you who plan to teach, conduct research or engage in other professional activities during the summer months, and for those of you who hold or are planning to apply for outside sponsored grants, I am providing information on the duration of the 2012-2013 academic year.

The official academic year obligation for 2012-2013 begins on August 30, 2012 and ends close of business May 22, 2013. The fall semester obligation runs from August 30, 2012 to close of business January 3, 2013. The spring semester obligation begins January 4, 2013 and ends close of business May 22, 2013.

During these periods, all members of the faculty are expected to be available for such service as may be dictated by their University obligations, department assignments, or program responsibilities.

The 2012 summer period available for summer teaching, research, and other professional activities will extend from May 24, 2012, through close of business August 29, 2012, for a total of 68 working days. Faculty who have support from externally sponsored awards through the Research Foundation may receive up to three months summer salary dependent upon funding and sponsor guidelines.

cc: President Magrath
Vice Presidents
Vice Provosts
Deans and Directors
J. Schultz
B. Jenson
P. Parker
D. Saunders
S. Woolever