

SOURCES OF INCOME & REQUIRED DOCUMENTATION

Types of Income received in 2009	Required Documentations
Mother's/Stepmother's work earnings in 2009	All 2009 signed IRS tax return (Federal and State) and schedules for mother/stepmother. Include copies of all W-2 statements.
Father's/Stepfather's work earnings in 2009	All 2009 signed IRS tax return (Federal and State) and schedules for father/stepfather. Include copies of all W-2 statements.
Student's work earnings in 2009	All 2009 signed IRS tax return (Federal and State) and schedules for student. Include copies of all W-2 statements.
Social Security Benefits received in 2009: Total 2009 benefits received for all family members.	All 1099 forms listing total amounts received in 2009 from Social Security Administration for each person in the household who received these benefits. OR Social Security Benefits verification Form
Supplemental Security Income (SSI) received in 2009: Total 2009 received benefits for all family members.	Statement from Social Security Administration listing total amounts received in 2009 by all family members. OR Social Security Income Verification Form
Social Services Benefits received in 2009: Total 2009 benefits received for all family members.	Documentation from social service agency of total benefits received in 2009 by all family members (DO NOT SEND PUBLIC ASSISTANCE BUDGETS). OR Social Services Verification Form
Child Support: Total amount received in 2009	Signed statement from parent(s) of total amounts received in 2009. OR Child Support Verification Form
Other: Total untaxed income (money received from friends/members, etc.) received in 2009	Signed statement from parent(s) of total amounts received in 2009 from any other source not listed above. Or Verification of Parent's Income Form
Parents are not filing a 2009 tax return	Please request a 2009 IRS FORM 4506-T (Transcript of Tax form) from the IRS office at http://www.irs.gov/pub/irs-pdf/f4506t.pdf , or call to request one at 1-800-829-1040. This letter is required if your parents will not file 2009 tax return, but earned income from employment, or there is a discrepancy with parents' employment/ income status.