

Intent to complete the Graduate Certificate in Local Government Management *(please print)*

Name:	
Address:	
Phone:	
Email:	

When do you intend to begin the Certificate Program?

Fall

Spring

Summer

Year _____

Are you matriculated in a Graduate Degree Program?

Yes

No

If yes, please list the degree program: _____

Student Signature _____ Date _____

Department Approval _____ Date _____

Overview: The Master of Public Administration program at Binghamton University focuses on preparing professionals for positions in either local government or nonprofit sector. A majority of the faculty in the Department of Public Administration have expertise related to local government management, and, as demonstrated by their teaching, research and service activities and accomplishments, understand the need for advanced study of local government issues. This preparation enables our graduates to compete successfully for academic appointments, positions at research or clinical institutions, and placements in human services and industry.

Course of Study

In order to complete the Certificate in Local Government Management, students must complete 15 credits. There are three required courses for all Certificate Students:

1. PAFF 580, Introduction to Local Government Management and Leadership, 3 credits (offered every fall)
2. PAFF 527, Budgeting and Finance, 4 credits (offered every fall and spring).
3. PAFF 526, Managing Information and Technology, 2 credits (offered every spring and summer)

Students then take two electives that focus on local government issues. Electives include:

1. PAFF 531, Law for Administrators, 3 credits
2. PAFF 532, Intergovernmental Relations, 3 credits
3. PAFF 581, Local Government Financial Management, 3 credits
4. PAFF 582, Emerging Issues in Local Government Management (topics vary, may be repeated for credit), 3 credits
5. Courses offered in other departments with a clear local government focus as approved by the Director of Graduate Studies (for example, certificate students would be encouraged to complete courses on issues related to Land Use Planning, Economic Development, GIS Mapping and Spatial Analysis)