

**EDUCATIONAL LEADERSHIP
CERTIFICATE OF ADVANCED STUDIES (CAS)**

**TAKE THE LEAD FOR
THE FUTURE**

“This program is a cut above others.”



A CERTIFICATE OF ADVANCED STUDIES (CAS) ENHANCES YOUR CAREER

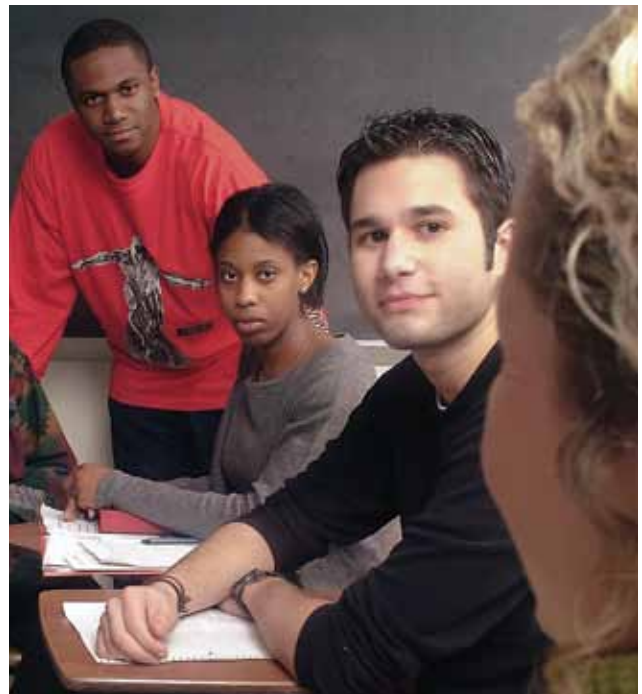
- Make an impact on the future of education
- Participate as a part-time student while on the job as a teacher or other professional in the field of education
- Earn New York state administrative leadership certifications

OUR CAS PROGRAM PREPARES LEADERS FOR A WIDE VARIETY OF PreK-12 POSITIONS, INCLUDING:

- Assistant principals, principals, assistant superintendents, superintendents
- Curriculum coordinators, professional development directors, program leaders

PROGRAM REQUIREMENTS

- 32 credit hours of study, consisting of seven required courses and one elective, with one of the required courses being an internship
- CAS students take and pass NYS School District Leader assessments and develop personal plans for self-improvement and ongoing learning



APPLICATION PREREQUISITES

- Completed a minimum of three years of full-time, paid classroom teaching or pupil personnel service in PreK-12 public or private schools
- Copy of permanent or professional certification in classroom teaching or pupil personnel service
- Completed master's degree of at least 30 graduate credit hours in a teaching or related field

APPLICATION REQUIREMENTS

- Completed the Binghamton University Graduate School application for admission
- A résumé with complete employment history
- Two references (consult CAS website for forms and sources)
- A personal statement (consult CAS website for more information)
- Official transcripts of undergraduate and graduate coursework

Note: Students may register for up to two courses prior to applying as a fully matriculated student.

DEVELOP YOUR OWN TIMELINE

“I would not have considered another school’s program . . . nothing comes close!”

SAMPLE CAS COURSE SCHEDULE

(Select one or two courses for fall and spring semesters, one to three courses for summer sessions)

FALL

EDUC 606: Curriculum Leadership (required)

EDUC 675: Planning and Policy Development in Education (required)

EDUC 692: Internship (required, with several prerequisites)

SPRING

EDUC 672: Processes of Supervision and Staff Development (required)

EDUC 608: School Finance and Business Operations (required)

EDUC 692: Internship (required, with several prerequisites)

SUMMER, FIRST SESSION

EDUC 673: Leadership in Educational Settings (required)

SUMMER, SECOND SESSION

EDUC 609: Assessment for Student Learning and School Improvement (required)

EDUC 607: Education Law and Ethics (highly recommended elective)

SAMPLE COURSE PLAN FOR ACCELERATED-TRACK CAS STUDENTS

YEAR ONE

FALL SEMESTER

EDUC 606: Curriculum Leadership *and*

EDUC 675: Policy and Planning

SPRING SEMESTER

EDUC 672: Processes of Supervision *and*

EDUC 608: School Finance

SUMMER SESSION 1

EDUC 673: Leadership in Educational Settings

SUMMER SESSION 2

EDUC 609: Assessment for Student Learning *and*

EDUC 607: School Law and Ethics

YEAR TWO

FALL SEMESTER

EDUC 692: Full-time internship



“I was able to continue with my position in my district at the same time.”

SAMPLE COURSE PLAN FOR WORKING-TRACK CAS STUDENTS

YEAR ONE

FALL SEMESTER

EDUC 606: Curriculum Leadership

SPRING SEMESTER

EDUC 672: Processes of Supervision

SUMMER SESSION 1

EDUC 673: Leadership in Educational Settings

SUMMER SESSION 2

EDUC 609: Assessment for Student Learning

YEAR TWO

FALL SEMESTER

EDUC 675: Educational Policy and Planning

SPRING SEMESTER

EDUC 608: School Finance

SUMMER SESSION 2

EDUC 607: School Law and Ethics

YEAR THREE

FALL AND SPRING SEMESTERS

EDUC 692: Internship

Other course scheduling options are available. Consult with a CAS program advisor.

Q&A

HOW DO MATRICULATED STUDENTS REGISTER FOR COURSES?

Step 1: Ask your advisor if you are unsure about which course(s) to take.

Step 2: For the fall and spring semesters, e-mail Diane Hinckley, CAS program secretary, at dhinckle@binghamton.edu or call 607-777-6681 with your course request.

Fall courses typically begin the last week of August. Spring courses begin in mid- to late-January. The registration process is slightly different for summer sessions.

HOW DO NON-MATRICULATED STUDENTS REGISTER FOR A CAS COURSE?

Step 1: Get permission from the course instructor or contact Marilyn Tallerico, CAS program coordinator, at mtalleri@binghamton.edu.

Step 2: Apply to the Graduate School as a continuing education (non-degree) student at binghamton.edu/grad-school/prospective-students/continuing-education-non-degree.html.

To complete the initial registration process, you'll need immunization records, proof of residency, a user ID and password, proof of ability to pay tuition, and a completed Student Code of Conduct. You may register for two courses in the CAS program prior to making the decision to become a fully matriculated student.

WHAT IS THE CAS INTERNSHIP ALL ABOUT?

It's an opportunity to put into practice all that you learn about leadership and administration in your coursework. A CAS internship is like student teaching — a capstone, hands-on experience, under the supervision of both a field-based mentor and a Binghamton University faculty member.

Learn more about the CAS program at binghamton.edu/soe/our-programs/advanced-studies.

Marilyn Tallerico, CAS Program Coordinator
(607)777-2478
mtalleri@binghamton.edu

ABOUT THE SCHOOL OF EDUCATION

Binghamton University's School of Education (SOE) offers master's, doctoral and certification programs that provide professionals with an enriching environment in which to earn teaching certification or to take their teaching careers to the next level.

The SOE is situated in a beautiful, state-of-the-art building, where students work closely with faculty members who are widely published scholars and award-winning educators. The school fosters close ties to area school districts and works with numerous local educational and human-service organizations as well as other schools and colleges on Binghamton's campus. Our extensive outreach into local schools provides students with hands-on experiences and opportunities to learn from master teachers.

SOE graduates consistently have a 100 percent pass rate on the New York State Teacher Certification examinations. All our teacher-preparation programs are nationally accredited through the Teacher Education Accreditation Council and approved for New York state certification or endorsement.

ABOUT BINGHAMTON UNIVERSITY

Binghamton University is a highly selective, mid-sized public institution, one of four research universities within the State University of New York system. Binghamton has a world-class faculty and a reputation for academic distinction.

National publications consistently place Binghamton among the elite public universities in the nation. *U.S. News & World Report* has listed Binghamton among the top 50 public doctoral universities for over a decade, and the Princeton Review includes Binghamton in its top 10.

FAST FACTS

Total enrollment: 14,800+
Graduate school enrollment: 3,000+
Academic colleges: 6
Specialized research centers: 26
Graduate programs: more than 60
master's degree, 30 doctoral degree
and numerous certificate programs



COME VISIT

We'll show you what makes us one of the best universities in the country. You can also visit our website to view our video and learn more.

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Apply online at gradschool.binghamton.edu

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