

# Early Retirement Incentive Final Binding Commitment Letter



**TO:** Human Resources

**SUBJECT:** 2010 Early Retirement Incentive Program Letter of Intent

I hereby file notice with Binghamton University's Human Resources Department of my intention to retire under the provisions of Chapter 45 or Chapter 105 of the Laws of 2010, with the appropriate retirement incentive under the terms of that statute. I understand that this declaration of intent must be filed with the Office of Human Resources at least 14 or 21 days prior to the effective date of retirement (based upon the requirements of the applicable Incentive Program).

I understand that if I am a member of the New York State Employees' Retirement System or the New York State Teachers' Retirement System, I must file notice with the appropriate retirement system no later than 14 or 21 days prior to the date I intend to retire.

**Please complete and check applicable Incentive Program, Division and Retirement System:**

**Part A- Unclassified Service (UUP and M/C)** \_\_\_\_\_  
**Part A- Classified Service (CSEA, PEF, Council 82, and NYSCOPBA)** \_\_\_\_\_  
**Part B** \_\_\_\_\_  
**Chapter 45** \_\_\_\_\_

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Retirement Date (beginning of business)

\_\_\_\_\_  
Date

**Your Division**

- Presidents Office \_\_\_\_\_
- Academic Affairs \_\_\_\_\_
- Administration \_\_\_\_\_
- Student Affairs \_\_\_\_\_
- External Affairs \_\_\_\_\_
- Research \_\_\_\_\_

**Your Retirement System**

- NYS ERS \_\_\_\_\_
- NYSTRS \_\_\_\_\_
- ORP (TIAA/Cref) \_\_\_\_\_