

## Law School Application Year Checklist

- Attend Senior Pre-law Meeting in early Fall.
- Subscribe to *prelaw-b*, the pre-law listserv, to receive announcements of pre-law events, by giving your name, e-mail address and phone number to the Pre-Law Secretary or Pre-Law Advisor.
- Prepare for and take the LSAT** (offered 4 times per year): June, October, December, and February. Register for the LSAT at [www.lsac.org](http://www.lsac.org).
- Make your fall appointment with the Pre-law Advisor and complete the pre-law questionnaire.** Develop a target list of law schools and questions to discuss with the Pre-law Advisor.
- Set up a **Credentials File** for letters of recommendation in the **Career Development Center** (LSG 500) and/or request letters of recommendation to be sent to **LSAC**. LSAC accepts letters of recommendation from your CDC File, accompanied by the LSAC Letter of Recommendation form from your online file at [www.lsac.org](http://www.lsac.org).
- Attend **Law Day** (September 28, 2005) in the Mandela Room, University Union. Don't miss the panel of law school admissions officers from 3-4 PM!
- Register for the Law School Data Assembly Service (**LSDAS**) and order transcripts (all colleges attended). Use transcript forms in your online file at [www.lsac.org](http://www.lsac.org). Check **YES** on # 19 of the form to release information to your pre-law advisor!
- Prepare your application materials, including the **personal statement and resumé**. Attend workshop on **Personal Statements for Law School**. Review of personal statements and resúés is available during Pre-law Walk-ins or Alumni Call-ins, or during the fall pre-law appointment.
- Bring or send **Dean's Letter** forms and stamped addressed envelopes to the Pre-law Advisor (LINK), **about one week** before you plan to submit your application to the law school. Ask the Career Development Center (CDC) to send your letters of recommendation to the Pre-law Advisor, if you are using CDC for your letters. Ignore instructions in the applications about enclosing a sealed dean's letter. Our policy is to send Dean's letters directly to law schools; it takes us approximately two weeks to prepare and mail the dean's letter after we receive the paperwork.
- Send applications as early as possible. Many law schools now prefer electronic applications; application software is now free for LSDAS registrants at [www.lsac.org](http://www.lsac.org).** You will have an advantage in admissions if your application is complete before Thanksgiving (including a valid LSAT score).
- Monitor your online account at [www.lsac.org](http://www.lsac.org). Double-check everything to make sure your files are ready for review. Send transcripts of your fall grades to LSDAS, and they will update the law schools.
- Complete the **FAFSA** (Free Application for Federal Financial Aid) form and send financial aid information to law schools **as soon as possible after January 1** for best chances of receiving financial aid. Attend the fall program at Binghamton on Financial Aid for Law School. Request financial aid information from the law schools. Develop a plan to finance your law school education.
- Most letters of notification arrive in the Spring. Schedule an appointment with the Pre-law Advisor to discuss your choices. If possible, schedule a visit to the law schools.
- Pay the deposit to the school of your choice **and** notify other schools that you are declining their offer.
- Order a final transcript to be sent by the Registrar to the law school you will attend.
- Please take the time to complete the e-mail survey you will receive to report the outcomes of your law school applications. We're interested in your plans!

