

Transfer Information Sheet for Herkimer Community College

**AS in Business
Administration**

To

**Binghamton University's
School of Management**

BS in Management

Important Notes

1. Try to complete most of the SUNY GenEd requirements during the first 2 years.
2. Grades of C or better are required to transfer courses.
3. The foreign language requirement for all transfers is one college course at any level. Starting Fall 2009 it will be language study through the Intermediate 1 level. Waivers are possible if your native language is not English or if completed sufficient high school language study.
4. Junior level (numbered 300 or higher) School of Management courses do not transfer from community colleges without passing a validation exam. Exams are given at the start of each semester. * Students who take 2 marketing courses and receive grades of B or better in each will be exempt from MKTG 311 at BU and will not need to take the validation exam.

Transfer comparison of standard AS in Bus Admin

Course	Name	BU equivalent	Credits
Semester 1			
BU 111	Bus Organ & Mgmt	Elective	3
BU 114	Accounting 1	w/BU 115 only	4
EN 111	English 1	GenEd "C"	3
FS 100	Freshman Seminar	None	0
SY 113	Keyboarding	None	0
Lab Sci	Any	GenEd "L"	4
Semester 2			
BU 115	Accounting 2	ACCT 211	3
BU 141	Intro to Marketing	MKTG 311*	0-3*
EN 112	Intro to Literature	GenEd "C" & "H"	3
IS 115	Computer Appl.	CQS 111	3
Math elect.	Calculus or statistics recommended	MATH 221 or CQS 112	3-4
Phys Ed	Any	HPEY	1
Semester 3			
BU 112	Bus Communications	elective	3
BU 121	Business Law 1	BLS 111	3
BU 232	Prin. Of Mgmt	none	0
Soc. Sci. elective	World History recommended	GenEd "G"	3
Phys Ed	Wellness recommended	HPE	1
Semester 4			
BU 122	Business Law 2	BLS 112	3
American History	Any	GenEd "P"	3
Math elect.	Calculus or statistics	MATH 221 or CQS 112	3-4
Lib Arts elective	Arts oriented or Foreign Lang. Recommended	GenEd "A" or FL	3
Elective	Any	Elective	3
Total transfer credits			52-57

Recommended Application dates

**Fall Semester – Feb. 15
Spring Semester – Nov. 1**

Early is better.